




# Brighton & Hove City Council

## COMMITTEE WORK PROGRAMME Edition 06

KING'S HOUSE  
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[www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk)

Published 3 September 2014

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail both **key decisions**  and non-key decisions in the period covered by the Programme. Not all decisions can be listed because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Committee Work Programme highlights those items listed as key decisions to inform local residents of such matters that are to be considered. The exception being those issues which are dealt with under the urgency provisions.

For each decision included on the Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk).

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for September 2014</b>				
<b>HEALTH &amp; WELLBEING BOARD</b>				
43247	<b>Integrated Community Equipment Service</b> <i>Policy Committee Decision - Key</i>  <i>Wards affected: All Wards</i>	9 Sep 2014  16 Oct 2014		Report of: Executive Director for Adult Services   Report Author: Anne Richardson-Locke Tel: 01273 290379
43292	<b>Joint Health and Wellbeing Strategy update</b> <i>All Committee Decisions</i> This paper provides an update on progress with the five priority areas in the strategy.  <i>Wards affected: All Wards</i>	9 Sep 2014		Report of: Director of Public Health  Report Author: Peter Wilkinson Tel: 01273 296562
43475	<b>Better Care Fund Programme Update</b> <i>All Committee Decisions</i> An update on the Better Care Fund plan due to be submitted for approval to NHS England/ Local Government Association 19/09/14  <i>Wards affected: All Wards</i>	9 Sep 2014		Report of: Executive Director for Adult Services  Report Author: Anne Hagan Tel: 01273 296370

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
43562	<p><b>Healthwatch: Annual Report</b>  <i>All Committee Decisions</i>                      Healthwatch is the local consumer champion for health and social care. This annual report presents information on the performance of Healthwatch in its first year as well as Healthwatch's views on the performance of the local health and care system.</p> <p><i>Wards affected: All Wards</i></p>	9 Sep 2014		<p>Report of: Director of Public Health</p> <p>Report Author: Giles Rossington Tel: 01273 291038</p>
43597	<p><b>Brighton &amp; Sussex University Hospitals Trust: 3T Full Business Case</b>  <i>All Committee Decisions</i>                      This report presents BSUH's full business case for its 3T development plans for HWB approval</p> <p><i>Wards affected: All Wards</i></p>	9 Sep 2014		<p>Report of: Director of Public Health</p> <p>Report Author: Giles Rossington Tel: 01273 291038</p>
43730	<p><b>Integrated Community Equipment Service</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	9 Sep 2014		<p>Report of: Director of Public Health</p> <p>Report Author: Anne Richardson-Locke Tel: 01273 290379</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>HOUSING COMMITTEE</b>				
42173	<p><b>Annual Report to council tenants and leaseholders 2014</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Diane Hughes Tel: 01273 293841, Ododo Dafe Tel: 29-3201</p>
43105	<p><b>Additional Licensing Update</b>  <i>All Committee Decisions</i>                      Update on additional licensing scheme</p> <p><i>Wards affected: All Wards</i></p>	10 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Reid Tel: 201273 93321</p>
43125	<p><b>Housing Adaptations Update</b>  <i>All Committee Decisions</i>                      Update report following the report to Housing Committee 18 June outlining potential options to mitigate pressures identified</p> <p><i>Wards affected: All Wards</i></p>	10 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Sarah Potter Tel: 01273 29-3168</p>

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43257	<p><b>Procurement of a contract for gas servicing, maintenance and installations.</b>  <i>All Committee Decisions</i>                      The council's current contracts for gas servicing, maintenance and installations end on 30th September 2015 and we are required to re-tender this service to ensure that we can continue to provide this essential service from 1st October 2015.</p> <p><i>Wards affected: All Wards</i></p>	<p>10 Sep 2014 16 Oct 2014</p>		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Sharon Davies Tel: 01273 121295</p>
43266	<p><b>Housing Management Performance Report Quarter 4 and end of year 2013/14</b>  <i>All Committee Decisions</i>                      This Housing Management performance report covers Quarter 4 of the financial year 2013/14, alongside end year results.</p> <p><i>Wards affected: All Wards</i></p>	10 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Tom Matthews Tel: 01273 293234</p>
43282	<p><b>Housing Strategy Update</b>  <i>All Committee Decisions</i>                      An update on the consultation, involvement and data analysis in the planning of the new Housing Strategy</p> <p><i>Wards affected: All Wards</i></p>	10 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Daniel Parsonage Tel: 01273 293081</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
43296	<p><b>Retrofitting Sprinklers To High Rise Blocks</b>  <i>All Committee Decisions</i>                      To retrofit sprinkler to all council housing high rise blocks, further to recommendations following the coroners reports in relation to the fires at Larkanal House and Shirley Towers.</p> <p><i>Wards affected: All Wards</i></p>	10 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Brett Wells Tel: 01273 296676</p>
43477	<p><b>Tenants and Residents Associations Recognition Policy</b>  <i>All Committee Decisions</i>                      The Policy outlines the requirements for a tenants or residents association in a council housing area to be recognised by the council.</p> <p>The Policy updates the existing Recognition Policy and Model Constitution and brings the Policy in line with the Code of Conduct agreed at Housing Management Consultative Sub Committee in December 2012.</p> <p><i>Wards affected: All Wards</i></p>	10 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Becky Purnell Tel: 29-3022</p>
43500	<p><b>New Homes for Neighbourhoods - Final scheme approval</b>  <i>All Committee Decisions</i>                      Final scheme approval to build 2 x 3bed wheelchair accessible bungalows on existing foundations and timber frame at 243-245 Preston Road, Brighton.</p> <p><i>Wards affected: Withdean</i></p>	10 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Sam Smith Tel: 01273 291383</p>

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43509	<p><b>Housing ICT Business Plan</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Hilary Edgar Tel: 01273 293250</p>
43528	<p><b>Temporary Accommodation Framework Agreement - Update Report</b>  <i>All Committee Decisions</i></p> <p>This 'for information' report sets out the progress of the Framework Agreements since Committee approval was given in November 2012</p> <p><i>Wards affected: All Wards</i></p>	10 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin McCurdy Tel: 01273 293786</p>
43560	<p><b>Housing Tenancy Fraud Update</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Tony Barnard Tel: 01273 291330</p>



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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
39932	<p><b>Designation of Neighbourhood Areas and Neighbourhood Forums - Hove Station and Hove Park Neighbourhoods</b>  <i>All Committee Decisions</i></p> <p>The purpose of this report is to determine two neighbourhood planning applications. One seeks the designation of a Hove Station Neighbourhoods Area and the other seeks the designation of a respective Hove Station Neighbourhoods Forum. This will enable the forum to prepare a Neighbourhood Development Plan in the area in accordance with the Localism Act 2011.</p> <p><i>Wards affected: Central Hove; Goldsmid; Hangleton &amp; Knoll; Hove Park; Westbourne; Wish</i></p>	18 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Rebecca Fry Tel: 29-3773</p>
43025	<p><b>Update on Apprenticeships</b>  <i>All Committee Decisions</i></p> <p>Update on apprenticeships provided by the Economic Development Team.</p> <p><i>Wards affected: All Wards</i></p>	18 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Elizabeth Cadman</p>
43417	<p><b>Library Plan 2014/15 - Update</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>18 Sep 2014</p> <p>23 Oct 2014</p>		<p>Report of: Assistant Chief Executive</p> <p>Report Author: Sally McMahon Tel: 29-6963</p>

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43479	<p><b>The New England House Digital Exchange</b>  <i>All Committee Decisions</i>                      This report outlines the proposed Digital Exchange to be located in New England House and seeks consent to direct Super Connected Cities funding to deliver the new facility.</p> <p><i>Wards affected: All Wards</i></p>	18 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Max Woodford Tel: 29-3451</p>
43514	<p><b>Sports Facilities Leisure Card Update</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	18 Sep 2014		<p>Report of: Assistant Chief Executive</p> <p>Report Author: Ian Shurrock Tel: 29-2084, Toby Kingsbury Tel: 29-2701</p>
43750	<p><b>Coast to Capital Growth Deal - Implications for Greater Brighton</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	18 Sep 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Nick Hibberd Tel: 29-3756</p>

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<b>AUDIT &amp; STANDARDS COMMITTEE</b>				
42959	<p><b>Strategic Risk MAP focus: SR19 Implementation of the Care Act; SR20 Better Care Fund; and SR13 Keeping Vulnerable Adults safe from harm and abuse</b>  <i>All Committee Decisions</i>                      The Audit &amp; Standards Committee have a role to monitor , and form an opinion on, the effectiveness of risk management and internal control,. One of the ways the Committee has resolved to do this is by focusing on Strategic Risk Management Action Plans (risk MAPs).</p> <p><i>Wards affected: All Wards</i></p>	23 Sep 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jackie Algar Tel: 29-1273</p>
43434	<p><b>Statement of Accounts 2013/14</b>  <i>All Committee Decisions</i>                      Approval of the 2013/14 Statement of Accounts following the conclusion of the audit carried out by the council's external auditors. Approval needed by 30/09/14</p> <p><i>Wards affected: All Wards</i></p>	23 Sep 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jane Strudwick Tel: 01273 291255</p>
43757	<p><b>Internal Audit Progress Report 2014/15</b>  <i>All Committee Decisions</i>                      The purpose of this report is to update Members of the progress made against the Internal Audit Plan 2014/15, including outcomes of specific audit reviews completed and tracking of the implementation of recommendations.</p> <p><i>Wards affected: All Wards</i></p>	23 Sep 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Mark Dallen Tel: 29- 1314</p>

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43760	<p><b>Corporate Fraud Update and Risks</b>  <i>All Committee Decisions</i>                      Provide an update on the restructured Corporate Fraud Team and Priorities</p> <p><i>Wards affected: All Wards</i></p>	23 Sep 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Mark Dallen Tel: 29- 1314</p>
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
43668	<p><b>Proposed Expansion of St Andrew's CE Primary School to Three Forms of Entry from September 2015</b>  <i>All Committee Decisions</i>                      The purpose of the report is to report on further work on the proposed scheme to expand St Andrew's CE Primary School and to seek a decision on whether to publish a statutory notice</p> <p><i>Wards affected: Brunswick &amp; Adelaide; Central Hove; Goldsmid; Westbourne</i></p>	22 Sep 2014		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Michael Nix Tel: 29-0732</p>

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<b>Decisions Anticipated for October 2014</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
42403	<p><b>Targeted Budget Management (TBM) 2014/15 Month 5</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	16 Oct 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jeff Coates Tel: 29-2364, Nigel Manvell Tel: 29-3104</p>
38132	<p><b>Effect of employment blacklists on council procurement</b>  <i>All Committee Decisions</i></p> <p>Report on the effect of blacklisting by bidders to council contracts</p> <p><i>Wards affected: All Wards</i></p>	16 Oct 2014		<p>Report of: Head of Law (Monitoring Officer)</p> <p>Report Author: Oliver Dixon Tel: 29-1512</p>

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39116	<p><b>City Plan Part One - Changes arising from Examination Process</b>  <i>All Committee Decisions</i>                      The report seeks approval of policy changes to the City Plan, required as part of the Development Plan Examination process. In accordance with the resolution of Council on 31 January 2013 some of these are considered to represent 'a major policy shift' and thus require agreement of Policy and Resources Committee.</p> <p><i>Wards affected: All Wards</i></p>	16 Oct 2014		Report of:  Report Author:
40874	<p><b>New England House Growth Hub</b>  <i>All Committee Decisions</i>                      Report on the business case in City Deal to renovate and extend New England House and operate it as a Growth Hub for the creative and digital industries. Seek agreement to begin procurement of a private sector partner.</p> <p><i>Wards affected: All Wards</i></p>	16 Oct 2014		Report of:  Report Author:
41860	<p><b>Pelham Street</b>  <i>All Committee Decisions</i>   <i>Wards affected: St Peter's &amp; North Laine</i></p>	16 Oct 2014		Report of:  Report Author:

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42191	<p><b>Traffic Signal &amp; Control Equipment Contract</b>  <i>All Committee Decisions</i>                      Maintenance and supply of traffic signal, control and information equipment.</p> <p><i>Wards affected: All Wards</i></p>	16 Oct 2014		Report of:  Report Author:
42492	<p><b>Proposed Hotel Development on Site Adjacent to Community Stadium</b>  <i>All Committee Decisions</i>                      Consideration of proposed construction of a hotel by The Community Stadium Limited on site adjacent to the Community Stadium</p> <p><i>Wards affected: All Wards</i></p>	16 Oct 2014		Report of:  Report Author:
43398	<p><b>Food Poverty Report</b>  <i>All Committee Decisions</i>                      A notice of motion was discussion during Full Council on 8th May and discussed at the subsequent P&amp;R. A verbal update was given but a vote passed to bring a full report to a future P&amp;R meeting, which will be 16th October 2014.</p> <p><i>Wards affected: All Wards</i></p>	16 Oct 2014  16 Oct 2014		Report of: Assistant Chief Executive   Report Author: Nicky Cambridge Tel: 29-6827

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43638	<p><b>Insurance Tender</b>  <i>All Committee Decisions</i>                      The awarding of a contract for external insurance of liability risks.</p> <p><i>Wards affected: All Wards</i></p>	<p>16 Oct 2014                      16 Oct 2014</p>		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Steve Frost</p>
43801	<p><b>Review of Members' Allowances - 2014</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>16 Oct 2014</p>		<p>Report of: Head of Law (Monitoring Officer)</p> <p>Report Author: Mark Wall                      Tel: 29-1006</p>
<b>ENVIRONMENT, TRANSPORT AND SUSTAINABILITY COMMITTEE</b>				
42517	<p><b>Motorcycles in Bus lanes trial</b>  <i>All Committee Decisions</i>                      Report on monitoring of first year of trial on two sections of bus lane and recommendations on the experimental TRO which lapses on November 4th 2014</p> <p><i>Wards affected: Hollingdean &amp; Stanmer; Moulsecoomb &amp; Bevendean; Queen's Park; Rottingdean Coastal; Withdean</i></p>	<p>7 Oct 2014</p>		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Matthew Thompson                      Tel: 29-3705</p>



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42827	<p><b>Double yellow lines in Tongdean Lane outside Withdean Sport Complex.</b>  <i>All Committee Decisions</i>                      This report considers the comments, support and objections received to a Traffic Regulation Order, which contain a proposal for double yellow lines in Tongdean Lane as part of the Withdean Sports Complex.</p> <p><i>Wards affected: Withdean</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Charles Field Tel: 29-3329</p>
42829	<p><b>Amendment Traffic Order</b>  <i>All Committee Decisions</i>                      This report considers the comments, support and objections received to an amendment Traffic Regulation Order, which contains proposals and amendments for a number of roads throughout the City.</p> <p><i>Wards affected: All Wards</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Charles Field Tel: 29-3329</p>
42831	<p><b>Lewes Road Triangle - Area j Extension</b>  <i>All Committee Decisions</i>                      The purpose of this report is to address comments and objections to a draft traffic regulation order. The traffic orders outline a proposed extension to the Area J resident parking scheme into the Lewes Triangle.</p> <p><i>Wards affected: St Peter's &amp; North Laine</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Charles Field Tel: 29-3329</p>

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42833	<p><b>Wish Ward Parking scheme proposals</b>  <i>All Committee Decisions</i>                      The purpose of this report is to address comments and objections to a draft traffic regulation order. The traffic orders outline a proposed resident parking scheme / extensions in the Wish Ward (Bolsover Road &amp; Wish Park)</p> <p><i>Wards affected: Wish</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Charles Field Tel: 29-3329</p>
42835	<p><b>Bakers Bottom - Area U resident parking scheme extension</b>  <i>All Committee Decisions</i>                      The purpose of this report is to address comments and objections to a draft traffic regulation order. The traffic orders outline a proposed extension of the Area U resident parking scheme into the Bakers Bottom area.</p> <p><i>Wards affected: Queen's Park</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Charles Field Tel: 29-3329</p>
42837	<p><b>Area E (Preston Park Station North) Traffic Order amendments.</b>  <i>All Committee Decisions</i>                      The purpose of this report is to address comments and objections to an amendment draft traffic regulation order. The traffic orders outlines amendments to the resident parking scheme (Area E Residents Parking Scheme – Preston Park Station North area).</p> <p><i>Wards affected: Withdean</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Charles Field Tel: 29-3329</p>

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43009	<p><b>North Street TRO Objections</b>  <i>All Committee Decisions</i>                      To consider objections to the North Laine TRO</p> <p><i>Wards affected: Regency; St Peter's &amp; North Laine</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jim Mayor Tel: 29-4164</p>
43064	<p><b>Dyke Road Cycle Facility</b>  <i>All Committee Decisions</i>                      This report identifies the proposed design for Dyke Road and identifies funding requirements in order to proceed. Where relevant requests to advertise associated TRO's will be made.</p> <p><i>Wards affected: All Wards</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Tracy Beverley Tel: 29-2813</p>
43007	<p><b>Valley Gardens Governance &amp; Southern Section Update</b>  <i>All Committee Decisions</i>                      Proposal for political governance arrangements for delivery of the northern section of Valley Gardens, and an update on funding opportunities that could enable delivery of the southern section</p> <p><i>Wards affected: All Wards</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jim Mayor Tel: 29-4164</p>

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43070	<p><b>Pedestrian Crossing Priority</b>  <i>All Committee Decisions</i>                      This report recommends that the Pedestrian Crossing Priority list is supported and requests permission to proceed with implementation of those locations identified.</p> <p><i>Wards affected: All Wards</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Tracy Beverley Tel: 29-2813</p>
43128	<p><b>Highways Winter Service Plan 2014-15</b>  <i>All Committee Decisions</i>                      Presentation of Highways Winter Service Plan 2014-15 for Member approval</p> <p><i>Wards affected: All Wards</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Christina Liassides Tel: 29-2036</p>
43124	<p><b>Old Town Transport Scheme (East Street)</b>  <i>All Committee Decisions</i>                      Response to Old Town Public Inquiry recommendations concerning East Street.</p> <p><i>Wards affected: Regency</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Tom Campbell Tel: 29-3328</p>
43121	<p><b>Parking Annual Report 2013-14</b>  <i>All Committee Decisions</i>                      To present the Parking Annual Report 2013-14 to Committee</p> <p><i>Wards affected: All Wards</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Paul Nicholls Tel: 29-3287</p>

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43290	<p><b>City Wide Parking Review Update</b>  <i>All Committee Decisions</i>                      Update members on progress since the City Wide parking Review together with policy recommendations and indicative timetable for parking scheme consultations</p> <p><i>Wards affected: All Wards</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Owen McElroy Tel: 29-0368</p>
43297	<p><b>Preston Park Chalet Public Toilets Condition Survey</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: Preston Park</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
43299	<p><b>Open Spaces Strategy for Brighton &amp; Hove</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
43312	<p><b>Nominations for Centenary Fields Programme</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
43330	<p><b>Allocations Policies for Permanent and Transit Travellers Sites</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Rachel Chasseaud Tel: 01273 290753</p>
43470	<p><b>Preston Park Cycle Track Traffic Regulation Order</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: Preston Park</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Jan Jonker Tel: 29-4722</p>
43573	<p><b>Church Road, South Portslade - Traffic &amp; Road Safety Improvements</b>  <i>All Committee Decisions</i></p> <p>Report to ETS Committee on proposals to improve pedestrian crossing safety in Church Road, South Portslade. chair's response to petitions and deputations to previous committees (Oct/Nov 2013)</p> <p><i>Wards affected: South Portslade</i></p>	7 Oct 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Heath</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>CHILDREN &amp; YOUNG PEOPLE COMMITTEE</b>				
43271	<p><b>Response to the Bullying Scrutiny Panel Recommendations</b>  <i>All Committee Decisions</i>                      This is a response to the Report of the Bullying Scrutiny panel produced in June 2014</p> <p><i>Wards affected: All Wards</i></p>	<p>13 Oct 2014 23 Oct 2014</p>		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: Sam Beal</p>
43468	<p><b>Proposed Amalgamation of Hangleton Infant &amp; Junior Schools from January 2015: responses to Statutory Notice. Children &amp; Young People Committee 13/10/14 16:00</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: Hangleton &amp; Knoll</i></p>	<p>13 Oct 2014</p>		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Roz Scott</p>
<b>HEALTH &amp; WELLBEING BOARD</b>				
43274	<p><b>Drug and Alcohol Recovery System Procurement outcome</b>  <i>All Committee Decisions</i>                      The purpose of this report will be to inform committee of the outcome from the Drug and Alcohol Recovery Service procurement process and seek agreement to the award of contract</p> <p><i>Wards affected: All Wards</i></p>	<p>14 Oct 2014 16 Oct 2014</p>		<p>Report of: Director of Public Health</p> <p>Report Author: Kerry Clarke Tel: 01273 295491, Peter Wilkinson Tel: 01273 296562</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for November 2014</b>				
<b>ENVIRONMENT, SUSTAINABILITY &amp; TRANSPORT COMMITTEE</b>				
43593	<p><b>20mph Programme</b>  <i>All Committee Decisions</i>            Reporting outlining            1) Interim results of Phase 1            2) Early monitoring of Phase 2            3) Public Consultation results of Phase 3            4) Review of Portland Road            5) Review of Streets around Hove Park</p> <p><i>Wards affected: All Wards</i></p>	25 Nov 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Emma Sheridan Tel: 293862</p>
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
43315	<p><b>Statement of Community Involvement</b>  <i>All Committee Decisions</i>            The Statement of Community Involvement (SCI) sets out how Brighton &amp; Hove City Council engage with local communities and stakeholders in the development of planning policy documents and in the determination of planning applications within the city.</p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Carly Dockerill Tel: 29-2382</p>



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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
35503	<p><b>The Conservation Strategy - Review</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Tim Jefferies Tel: 29-3152</p>
43276	<p><b>Pride 2014 Evaluation</b>  <i>All Committee Decisions</i>                      An evaluation of the 2014 Pride festival and Pride Village Party</p> <p><i>Wards affected: All Wards</i></p>	13 Nov 2014		<p>Report of: Assistant Chief Executive</p> <p>Report Author: Richard Tuset Tel: 29-5514</p>
<b>HOUSING COMMITTEE</b>				
42299	<p><b>Tenancy policies</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Satbinder Sidhu</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
43403	<p><b>Sheltered housing stock review</b>  <i>All Committee Decisions</i>                      An asset based review of the council's 23 sheltered housing schemes, which makes recommendations to ensure our stock is fit for purpose now and into the future.                      A key decision to flow from the review is the conversion, where possible, of all our remaining sheltered studios into one bedroom flats.</p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Simon Pickles</p>
43423	<p><b>Response to Scrutiny Panel on Homelessness</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	12 Nov 2014  11 Dec 2014		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Martin Reid                      Tel: 201273 93321,                      Alistair Hill Tel: 01273 296560</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>AUDIT &amp; STANDARDS COMMITTEE</b>				
42961	<p><b>Strategic Risk MAP focus: SR10 - Information Governance Management; SR21 Housing Pressures; and SR8 Becoming a more sustainable city</b></p> <p><i>All Committee Decisions</i></p> <p>The Audit &amp; Standards Committee have a role to monitor , and form an opinion on, the effectiveness of risk management and internal control,. One of the ways the Committee has resolved to do this is by focusing on Strategic Risk Management Action Plans (risk MAPs).</p> <p><i>Wards affected: All Wards</i></p>	18 Nov 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jackie Algar Tel: 29-1273</p>
<b>Decisions Anticipated for December 2014</b>				
<b>POLICY&amp; RESOURCES COMMITTEE</b>				
42405	<p><b>Targeted Budget Management (TBM) 2014/15 Month 7</b></p> <p><i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	4 Dec 2014		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jeff Coates Tel: 29-2364</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
42796	<p><b>Council Tax Reduction Review</b>  <i>All Committee Decisions</i>                      The council must review its Council Tax Reduction scheme each year. This report sets out that review and its recommendations.</p> <p><i>Wards affected: All Wards</i></p>	<p>4 Dec 2014                       11 Dec 2014</p>		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: John Francis Tel: 29-1913</p>
43547	<p><b>Annual Surveillance Report 2014</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>4 Dec 2014                       4 Dec 2014</p>		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jo Player Tel: 292488</p>
43680	<p><b>Shoreham Harbour Joint Area Action Plan - Submission</b>  <i>All Committee Decisions</i>                      A joint area action plan for the regeneration of Shoreham Harbour has been produced by the City Council along with Adur District and West Sussex County Councils. The Plan is at the stage now where there is requirement under planning legislation for it to be agreed by Policy &amp; Resources Committee/Council before submission to the Planning Inspectorate for public examination.</p> <p><i>Wards affected: South Portslade; Wish</i></p>	<p>4 Dec 2014                       4 Dec 2014</p>		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Mike Holford Tel: 29-2501</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for January 2015</b>				
<b>ECONOMIC DEVELOPMENT &amp; CULTURE COMMITTEE</b>				
43682	<p><b>Draft Flood Risk Management Supplementary Planning Document for Shoreham Harbour</b> <i>All Committee Decisions</i></p> <p>The draft SPD sets out proposed guidance for decision-makers, landowners and developers about flood defences and flood mitigation measures at Shoreham Harbour. The SPD provides detailed guidance on how planning policy will be implemented. This SPD will sit alongside the Shoreham Harbour Joint Area Action Plan.</p> <p><i>Wards affected: South Portslade; Wish</i></p>	22 Jan 2015		<p>Report of: Executive Director for Environment, Development &amp; Housing</p> <p>Report Author: Mike Holford Tel: 29-2501</p>
<b>AUDIT &amp; STANDARDS COMMITTEE</b>				
42965	<p><b>Strategic Risk Register Review &amp; Risk MAP updates</b> <i>All Committee Decisions</i></p> <p>The Audit &amp; Standards Committee have a role to monitor, and form an opinion, on the effectiveness of risk management and internal control. To enable the Committee to fulfil this role, this report presents the Strategic Risk Register which is reviewed every six months and all updated Risk Management Action Plans (risk MAPs) for each Strategic Risk.</p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2015		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jackie Algar Tel: 29-1273</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
42963	<p><b>Strategic Risk MAP focus: SR12 Maintaining Seafront as an asset to the city I and SR4 Economic Resilience and Sustainable Economic Growth</b></p> <p><i>All Committee Decisions</i></p> <p>The Audit &amp; Standards Committee have a role to monitor , and form an opinion on, the effectiveness of risk management and internal control,. One of the ways the Committee has resolved to do this is by focusing on Strategic Risk Management Action Plans (risk MAPs).</p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2015		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jackie Algar Tel: 29-1273</p>
<b>Decisions Anticipated for February 2015</b>				
<b>POLICY &amp; RESOURCES COMMITTEE</b>				
42407	<p><b>Targeted Budget Management (TBM) 2014/15 Month 9</b></p> <p><i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	12 Feb 2015		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jeff Coates Tel: 29-2364, Nigel Manvell Tel: 29-3104</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>Decisions Anticipated for March 2015</b>				
<b>AUDIT&amp; STANDARDS COMMITTEE</b>				
42967	<p><b>Strategic Risk MAP Focus: SR17 School Places Planning; and SR15 Keeping Children safe from harm and abuse</b></p> <p><i>All Committee Decisions</i></p> <p>The Audit &amp; Standards Committee have a role to monitor , and form an opinion on, the effectiveness of risk management and internal control,. One of the ways the Committee has resolved to do this is by focusing on Strategic Risk Management Action Plans (risk MAPs).</p> <p><i>Wards affected: All Wards</i></p>	10 Mar 2015		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jackie Algar Tel: 29-1273</p>
42969	<p><b>Risk Management Strategy Annual Progress Report 2014</b></p> <p><i>All Committee Decisions</i></p> <p>The council has a three year Risk Management Strategy 2014-2017 with an annual programme of actions for each year. This report provides the Committee with progress against actions undertaken in 2014/15 to enable the Committee to form an opinion on the effectiveness of risk management and internal control.</p> <p><i>Wards affected: All Wards</i></p>	10 Mar 2015		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jackie Algar Tel: 29-1273</p>

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<b>Ref</b>	<b>Report Details</b>	<b>Committee Date</b>	<b>Consultation</b>	<b>Lead Director</b>
<b>Lead Officer</b>				
<b>ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED</b>				